

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 28, 2020, at 6:32 p.m. in the high school board room, 410 West Sullivan Street, Olean and via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. Paul Hessney led the Board of Education in the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT: Mary Hirsch-Schena, President  
Andrew Caya, Vice President  
Janine Fodor  
Paul Hessney  
Kelly Keller  
Michael Martello  
Frank Steffen, Jr. (via ZOOM at 7:40 and exited at 8:04)

Excused: John Bartimole

STAFF PRESENT: Rick Moore, Superintendent of Schools  
Jenny Bilotta, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Coordinator of Curriculum and Instruction  
Lauren Stuff, WW Principal  
Brian Crawford, EV Principal  
Ryan Nawrot, OTA Grievance Chair

OTHERS: Kate Sager, OTH

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Moved by J. Fodor, seconded by A. Caya, to approve the amended agenda as presented – add items 9. to Discussions – b. Reopening Plan per request from Paul Hessney.

Agenda Approved

Ayes 7

Nays 0

Motion Carried

Mr. Moore noted the need for Executive Session.

Moved by I. Katzenstein, seconded by K. Keller, to adjourn from the Regular Meeting and go in to Executive Session at 6:40 pm for the purpose of discussing: contract issue.

Executive Session

Ayes 7

Nays 0

Motion Carried

Moved by P. Hessney, seconded by K. Keller, to adjourn from Executive Session and reconvene to the Regular Meeting 7:08 p.m.

Regular Meeting

Ayes 7

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

Ryan Nawrot – OTA Grievance Chair will meet with the board in executive session.

Public Comments

Communications

a. Thank you to the board from Diane Ksionzyk

Communications

Committee Reports:

- a. Operations Committee – July 6 – Ira Katzenstein
- b. Buildings and Grounds Committee – July 14 – Jim Padlo
- c. Audit/Finance Committee – July 23 – Andrew Caya

Committee Reports

Superintendent's Report:

- a. Reopening Plan – thank you to Jen Mahar, Jen Kless, administrators, teachers, support staff, and parents

Superintendent's Report

Paul Hessney commented on the Reopening Plan by noting a procedure should be in place to close school in the event a staff member or student test positive for COVID – in the event of a positive test, will every student and staff member have to be tested, how long will a shut down last, will the shut down involve the individual school or the entire district?; Paul further noted that COVID testing clinics should be set up at the schools so that students and staff can be tested before school opens; Paul would also like to see testing done on a regular basis (ie every week or every week or every other week); Mr. Moore noted the he will be speaking to Dr. Watkins, Catt Co DOH, to discuss the above;

- b. Summer school moving along – thank you to the principals and the teachers
- c. Meetings with JCC, YMCA and City of Olean – seeking assistance in the district's need for additional classroom space; also looking at vacant space at the mall

Consent Agenda:

Consent Agenda

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

That the Treasurer's Preliminary Report dated June 30, 2020, be accepted and placed on file.

That the Warrant Report for June 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending June 30, 2020, be accepted and placed on file.

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That the June 30, 2020 Intra-fund Transfer listing in the amount of \$73,261.06 be accepted/approved and placed on file.

Ayes 7

Nays 0

Motion Carried

Discussion Item:

2020-2021 BOE Committee Assignments – per the policy recently adopted, board committee assignments will be done in open session. Board members were asked to select the top two committees they would like to serve on; the BOE President will finalize committee assignments based on interest/input

Discussion item

Moved by P. Hessney, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Frank Steffen, Jr. as the voting delegate for the Annual Business Meeting of the New York State School Boards Association which will be held virtually.

NYSSBA Voting Delegate

Ayes 7

Nays \_\_\_\_\_

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Paul Hessney as the delegate and Andrew Caya as the alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2020-2021 school year.

Alleg-Catt School Board Associate Delegate and Alternate

Ayes 7

Nays 0

Motion Carried

Moved by J. A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus Community Action, Inc. for Home/School/ Community Liaison for the period of July 1, 2020, through June 30, 2021, to provide services to at-risk youth and families.

Community Action, Inc. Contract for Home/School Liaison

2019-2020 Rate

\$54,975.96 per year

2020-2021 Rate

\$56,267 per year

Ira indicated that this should be a district position (part of the bargaining unit). Recommended this position be brought in-house next year.

Janine noted the District Privacy Officer should be reviewing contracts to make sure it is in compliance with FERPA, HIPPA and Educ 2-d law and that the vendor agreement and confidentiality, etc. agreements in Policy #5676 be included with 3<sup>rd</sup> party vendors.

Ayes 6

Nays 1

Motion Carried

I Katzenstein

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus Community Action, Inc. for the period of July 1, 2020 through June 30, 2021, for a Learning Technology Staff Specialist/Facilitator.

Community Action, Inc. Contract for Learning Technology Specialist

2019-2020

\$52,097.00

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2020-2021  
\$53,156.00

\*\*\* Same comments as above.

Ayes 6

Nays 1  
I Katzenstein

Motion Carried

Moved by P. Hessney, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the GASB 75 Actuarial Valuation for fiscal year ending June 30, 2020.

GASB 75 Actuarial Valuation

Ayes 7

Nays 0

Motion Carried

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that the District's Comprehensive Improvement Plan be accepted for the 2020-2021 school year.

Comprehensive Improvement Plan

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, that the District's Professional Development Plan be accepted for the 2020-2021 school year.

Professional Development Plan

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, that the District's AIS/Rti Plan be accepted for the 2020-2021 school year.

AIS/Rti Plan

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Jamestown Roofing, Inc. contract for the district storage building roof project.

Jamestown Roofing Contract

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following Substitute Teacher rate of pay for the 2020-2021 school year:

2020-2021 Substitute Teacher Rate

2019-2020 Rates

Retired District Teacher \$165 per day  
Certified Teacher \$120 per day  
Bachelor Degree Non-Certified Teacher \$100 per day  
Non-Certified Teacher \$90 per day  
Long-Term Substitute Teacher \$135 per day

2020-2021 Rates

Retired District Teacher \$165 per day  
Certified Teacher \$120 per day  
Bachelor Degree Non-Certified Teacher \$100 per day  
Non-Certified Teacher \$90 per day  
Long-Term Substitute Teacher \$135 per day

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Recommended that substitutes be trained to teach remotely.

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Shelly Waugh as a school volunteer for the 2020-2021 school year.

School Volunteer

During COVID, volunteers will not be allowed in the classrooms.

Ayes 7

Nays 0

Motion Carried

Coach  
Appointments

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following coach appointments for the 2020-2021 school year:

Gavin Kulp, Modified Football Coach, Index .060, stipend \$2,393  
Colin Charles, Modified Boys' Soccer, Index .060, stipend \$2,393

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2020 Olean Secondary School Summer School Program per OTA Contract:

Summer School  
Appointment

Social Studies (7 - 12th Grade): Ray Valeri

Ayes 7

Nays 0

Motion Carried

Discussion Items:

- a. Policy #5676 – 1<sup>st</sup> reading; 3 modifications were recommended by Janine; she will email modifications to Mr. Moore; 2<sup>nd</sup> reading and adoption at the next board meeting
- b. Reopening Plan – Paul discussed his concerns during the Superintendent's Report; Janine asked whether social distancing will occur in Spec Ed classrooms and will SWD have to attend in-person on Wednesdays? Yes to social distancing; No to Wednesday attendance

Discussion Items

Informational Items:

- a. Operations Committee Meeting - Monday, August 3rd at noon
- b. Board Meeting - Tuesday, August 11th at 6:30 pm
- c. Buildings and Grounds Committee Meeting - Tuesday, August 11th at 4:30 pm
- d. Audit/Finance Committee Meeting - Thursday, August 20th at noon
- e. Board Meeting - Tuesday, August 25th at 6:30 pm

Informational Items

Moved by P. Hessney, seconded by K. Keller, to adjourn from the Regular Meeting and go in to Executive Session at 8:55 pm for the purpose of discussing: personality conflicts. Ryan Nawrot was invited to attend.

Executive Session

Ayes 7

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

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Moved by P. Hessney, seconded by A. Caya, to adjourn from Executive Session and reconvene to the Regular Meeting 8:58 p.m. Ryan Nawrot exited.

Reconvene to  
Regular Meeting

Ayes   7  

Nays   0  

Motion Carried

Moved by P. Hessney, seconded by A. Caya, to adjourn from the Regular Meeting and go in to Executive Session at 9:07 pm for the purpose of discussing: performance of a particular individual.

Executive Session

Ayes   7  

Nays   0  

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, to adjourn the meeting at 9:14 p.m.

Adjournment

Ayes   7  

Nays   0  

Motion Carried

Rick Moore

Pro-Tem District Clerk  
Dated: July 30, 2020

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